

CQ 5.3 Author Training

Training Description





1 Description

1.1 Audience

This 1 day course is designed for Content Contributors, System Administrators, Developers, Project Managers and Direct Sales Staff who need to learn about the basic foundation of CQ to create, modify, and publish content.

1.2 Course Description

CQ5 Content Author teaches CQ5 features, functionality, and authoring skills based on a standard project environment. This includes a hands-on introduction to CQ's dynamic publishing, the roles and responsibilities of a content author, and the best way to work with CQ's content management features. This training enables students to create new web pages based on different types of templates, to update and modify content on a CQ based website, and to use some of the additional functionalities such as Workflow and Forms.

This course is NOT a developer training. It rather introduces you to the philosophy behind CQ5 and how to administrate content using ready-made templates.

1.3 Duration: 1 day

1.4 Prerequisites

- Operating System: MS Windows, Mac OSX
- Applications: Standard Browsers such as Internet Explorer and Mozilla Firefox, MS Office applications.
- No prior CQ knowledge necessary.

1.5 Course Schedules

Schedules are available for courses conducted in North America and Europe. See <http://www.day.com> for details.

1.6 Pricing

Please ask for information about pricing by using the registration form on <http://www.day.com> and send this to training@day.com.

2 Agenda

Day	Topic
1	<ul style="list-style-type: none">▪ Overview of Day and its products▪ Quickstart CQ5 WCM Author▪ Create a page▪ Add content▪ Add an image to Media Library▪ Create your own page and fill it with content▪ Publish a page▪ Copy/move/delete a page▪ Page locking▪ Versioning▪ Tagging▪ Working with workflows